Undergraduate Application for College of Education
The Department of Communication Sciences and Special Education

Please type or print in ink all information clearly and completely.

Last Name: ___________________________ First Name: ___________________________ Middle Initial: _________

Date Submitted: ___________ Last Four Digits of SSN: ___________ Date of Birth: ___________

E-Mail Address: ______________________ Phone #: ____________________________

Home Address: __________________________ Street (include apartment number if applicable)

City ______________ State ______________ Zip Code ______________

If you are currently employed as a professional in a public school, please complete the following information:

School Name: ___________________________ School System: ____________________________

Name of School Administrator: ___________________________ Phone #: ____________________________

Years of Employment: _______ Position: ____________________________

Years in School System: _______

Briefly describe the classroom setting in which you work including grade level, types of disabilities served, and service model (e.g., resource, co-teaching, self-contained):

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August 30, 2011
The Undergraduate program requires **TWO** separate application processes:

**First**, apply online to UGA Griffin Campus as a transfer student. For more information and a link to the application, visit [www.uga.edu/griffin/admissions.htm](http://www.uga.edu/griffin/admissions.htm) For the Office of Admissions to consider your application for transfer, you must have at least 60 transferable credit hours and a 2.80 GPA from accredited school(s). This will determine your eligibility for admission into UGA. **Official transcripts of all college course work to date must be submitted as part of your UGA transfer application.**

**Second**, apply to the Special Education program at UGA Griffin Campus. The following items will be used to determine your initial admission into the program. Please submit these materials with the completed application form to the Special Education Department in Griffin by the application deadline.

1. **Two (2) page essay** (word processed, double spaced) summarizing service learning experiences and philosophy of education*

2. **Three (3) professional references** including names, addresses, phone numbers, email addresses, and an explanation of their association to you (e.g., school principal, supervising teacher, camp administrator).

3. **Documentation** for 15 out of the required 30 hours of service learning experience*

4. **Official or unofficial transcripts from all schools attended.** You must have a minimum overall GPA of 2.80 and at least 60 transferable credit hours to be considered. (Send ALL transcripts with both UGA and Special Education applications).

* Service Learning Experiences include documented contact hours with children and adults with disabilities and their families. These hours may be fulfilled in settings that include, but are not limited to, classrooms, summer camps, after school programs, and child care facilities.

Submit Application Materials to:

**ATTN:** Clemene Ramsey  
Department of Communication Sciences and Special Education  
The University of Georgia  
1109 Experiment Street  
Suite 123 Flynt Building  
Griffin, GA 30223

Contact Information  
clemene@uga.edu  
770-412-4022

Confirmation will be provided showing receipt of your Undergraduate application for the College of Education at Griffin.

Once you are initially accepted as a transfer student, you must then meet the following **Final Entrance Requirements** before being officially accepted into the program and beginning coursework. If these requirements are not met before the start of your first semester of coursework, you will not be allowed to begin coursework.

**Final Entrance Requirements** are:

1. Completion of all Georgia core curriculum Areas I-VI (formerly Areas A-F)
2. Completion of the following courses from Area VI with a minimum GPA of 3.0: EFND 2100 or EDUC 2110; ESPY 2120 or EDUC 2120; and EDUC 2130 or EFND 2130
3. Completion of SPED 2000 with a minimum grade of “B” (can be taken at UGA Griffin Campus)
4. Completion of GACE Basic Skills Assessment either by test or exemption
5. Minimum overall GPA of 2.80

August 30, 2011